

Office of the Director General, Health Care Services - Allied Health Care Services Department

Structure, Functions and Responsibilities

Structure

The Directorate Allied Health Care Services currently consists of a Director, an Assistant Director, an Allied Health Professional and an Assistant Principal. It relies on networking with all Professional Leads/Heads of Allied Health Care Professions, Scientific Officers and support staff as well as CEOs, Heads of Departments from various Entities and Hospitals.

Functions

The Allied Health Care Directorate is responsible for the sustainability of Allied Health Care Services. It functions by organising and co-ordinating these services by developing a network system to ensure a professional and strategic leadership. It plays a leading role in the development and implementation of the vision and strategic plan for each of the professions under the Allied Health Care remit and ensures these diverse services are delivered according to the Ministry's policies, strategies, regulations and standards.

Responsibilities

- To co-ordinate and liaise with all the Allied Health Care Professions and foster teamwork and interdisciplinary communication at a strategic level.
- To develop synchronised services to militate towards an effective and efficient service provision.
- To integrate the needs of the services users into the strategic plans for the Allied Health Care Professions.
- To ensure the sustainability of all the Allied Health Care Professions through networking with HR and ensuring training.
- To promote and increase the recognition of the Allied Health Care Professionals amongst other professionals, patients and the general public through marketing and the provision of efficient and accessible services.
- To liaise on matters related to the Allied Health Care and facilitate service development.
- To utilize government funds available as well as EU programmes for staff training and development.

General Description of the Categories of Documents Held

- Policies and procedures
- Minutes
- Reports related to Allied Health Care Services
- Staff Lists
- General correspondence
- Circulars

- Annual Reports
- Documents related to Training Funds and proposals for AHCP

Addressing requests in terms of the Freedom of Information Act

Members of the public requesting documents through the FOI Act are to forward such requests to foi-hcs.meh-health@gov.mt.