

Office of the Director General, Healthcare Services

Structure, Functions and Responsibilities

The Healthcare Services Directorate will be responsible to ensure the effective and efficient operation and delivery of healthcare services with an emphasis on clinical and corporate governance, service delivery and quality review with in an established framework of controlled decentralisation and autonomy involving user participation.

Responsibilities

- To develop and direct healthcare services through the different functions of the directorates within the division in order to ensure that public health services are effective and responsive to users' needs,
- To promote citizens' and patients' rights and facilitate service users' involvement in the national health system,
- To develop strategic business plans and operational policies to maintain an integrated and seamless service at both community and institutional level,
- To facilitate the effective, efficient and timely implementation of strategies, standards and regulations,
- To coordinate the training and development of healthcare professionals and non-healthcare personnel according to their needs,
- To co-ordinate, facilitate and ensure ongoing consultation with internal and external stakeholders including service users,
- To co-ordinate and liaise with all allied healthcare professions to support allied healthcare staff,
- To co-ordinate and promote health informatics in all healthcare services,
- To increase access and continuity of care for cancer patients and their families,
- To identify issues in healthcare services and give advice and recommendations as required,
- To collect, analyse and disseminate health information to ensure continuous monitoring, innovation and sustainability of healthcare services,
- To provide a safe, secure and high quality environment for users and employees and to ensure that standards and regulations adopted by the Ministry are implemented by healthcare providers,
- In addition to the above office of Healthcare Services, the following Departments, Directorates and Units fall under the auspices of the Director General Healthcare Services
 - Directorate Allied Healthcare Professions
 - Directorate Nursing Services
 - Directorate Cancer Care Pathways
 - Directorate Health Informatics

General Description of the Categories of Documents Held

- Cancer Care Pathways: Reports which constitute data pertaining to patient satisfaction and patient needs, timelines of cancer pathways, cancer statistics and patient information booklets.
- Allied Healthcare Professions: Job descriptions, collective agreements, information leaflets for allied health care professionals and standards of practice.
- Nursing Services: Monthly reports related to EU projects, directorate's annual report, job descriptions and documents related to training.
- Health Informatics: Monthly reports about hospital activity analysis and surgical procedures, Standard Operation Procedures, System Application Manuals and Contracts, Business Continuity and System Downtime Procedures.
- Healthcare Services: National Health System Strategy and Sexual Health although no single strategy is owned by the Director General Healthcare Services.

References

- Health Act (2013)
- Document entitled ' Office of the Director General Healthcare Services'
- Document entitled ' Position Description of the Director General Healthcare Services'

Addressing requests in terms of the Freedom of Information Act

Members of the public requesting documents through the FOI Act are to forward such requests to foi.healthservices@gov.mt.