

Information Management Unit

Structure, Functions and Responsibilities

The Information Management Unit's primary role is to ensure alignment of information and information technology with the Ministry's business priorities. In this regard, the Unit provides support and advice to the Permanent Secretary on all Ministry ICT Matters. The Information Management Unit is managed by the Chief Information Officer, Mr Clinton Farrugia.

Main Competencies of the Information Management Unit include:

- The preparation of strategic and operational ICT plans for the Ministry in line with the national ICT strategy;
- Providing support and advice to the Permanent Secretary on the Ministry ICT matters;
- Technical advice about the procurement and/or leasing of ICT-related equipment;
- Co-ordinate the upgrading, development and implementation of new Information Systems;
- Preparation of the ICT budget and the optimisation of ICT resources;

The Information Management Unit is also involved in applying Governmental-wide policies, standards and protocols which are aimed at ensuring that IT systems are mutually compatible.

General Description of the Categories of Documents Held

Documents held by the Information Management Unit (Health) about governance of ICT emanate from ICT Policies, Directives, Procedures and Standards for the Government of Malta (<http://ictpolicies.gov.mt>).

Addressing requests in terms of the Freedom of Information Act

Members of the public requesting access to documents held by the Information Management Unit are to contact the FOI Officer on 22992379 or the Alternate FOI Officer on 25952801 or via e-mail address foi.permsec.mfh@gov.mt.