

Office of the Permanent Secretariat

Structure, Functions and Responsibilities

The Ministry for Health (MFH) encompasses the following:

- Office of the Permanent Secretary
- Office of the Chief Information Officer
- Office of the Chief Medical Officer
- Superintendence of Public Health
- Finance and Administration Division
- Strategy and Implementation Division
- People Management Division
- Environmental Health Directorate
- Health Promotion and Disease Prevention Directorate
- International Affairs and Policy Development Directorate
- Health Information and Research Directorate
- Pharmaceutical Affairs Directorate
- Programme Implementation Directorate
- Legal Services Directorate
- Management Support Directorate
- Health Care Standards Directorate
- Allied Health Care Services
- Nursing Services Directorate
- Health Care Funding Directorate
- Cancer Care Pathways Directorate
- Health Informatics Directorate
- National Blood Transfusion Services
- Dar il-Kenn Għall Saħħtek
- Embryo Protection Authority
- Foundation for Medical Services
- Central Procurement and Supplies Unit
- Pharmacy of Your Choice
- Occupational Health and Safety Authority
- Commission for Mental Health Care and Older Persons
- Boards and Committees
- Regulatory Councils

Service Provider Entities:

- Primary Health Care
- Mater Dei Hospital
- Sir Anthony Mamo Oncology Hospital
- Mental Health Services
- Sir Paul Boffa Hospital

The Office of the Permanent Secretary, together with the above-mentioned department and entities provide administrative support to the Minister for Health in matters falling under his portfolio.

For the purposes of the Freedom of Information Act, the following shall be considered as part of the Office of the Permanent Secretariat, Ministry for Health.

These are:

Office of the Permanent Secretary
Minister's Secretariat
Office of the Chief Information Officer
Finance and Administration Division
Strategy and Implementation Division
People Management Division
Programme Implementation Directorate
Management Support Directorate
Legal Services Directorate
Central Procurement and Supplies Unit
Pharmacy of Your Choice
National Blood Transfusion Unit
Various Boards and Committee

General Description of the Categories of Documents Held

The Permanent Secretariat holds documents falling under the following categories:

- Policy Documents and related Working Documents
- Studies and Reports related to the Ministry
- Draft Legislation
- Briefing Notes and Speaking Notes for use by Government Officials
- Bilateral International Agreements
- Documents related to the Implementation of Ministry's Initiatives
- Documents related to the Simplification of Bureaucracy
- Documents related to Budgetary Measures
- Reports relating to Boards of Investigations
- Reports of Projects Selection Committee of EU Funds
- Annual Reports
- Documents Related to the Programming of Funds managed by the EU Funds Unit
- Manuals of Procedures, Applications and Other Documentation related to the Management of EU Funds
- Reports and Documentation related to the Implementation of Projects Co-Funded by the EU
- Dossiers related to Procurement (Request for Tender, Requests for Quotations and Request for Information)
- Contracts relating to the Provision of IT Equipment and Services
- Explanatory Memoranda, Briefing Notes for the Minister and Instruction Notes for the Permanent Representative and other Maltese Representatives.
- Council Documents
- Personal Files of Ministry Employees
- Contracts of Ministry Employees

- Minutes of the Meetings and other Documents related to the Workings of the Boards and Committees set up under the Aegis of the Permanent Secretary
- Draft Legislation up to Publication Stage

Contact Details of the MFH Permanent Secretariat

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