

Human Resources Division – People Management Directorate

Structure

The Human Resources Division is composed of two directorates mainly People Management Directorate and Training and Development Directorate.

Functions & Responsibilities

The People Management Directorate is responsible for all functions relating to people management which encompasses, Resourcing, Employee Services, Conditions of Services, Family Friendly Measures, Staff Welfare, Leaves, Discipline, Corporate Social Responsibility, Student Initiatives and Data Management.

General Description of the Categories of Documents Held

This office abides by the Public Service Management Code, Staff Development Manual, Directives issued by OPM, the Public Administration Act and policies which are issued by the Principal Permanent Secretary or other authorized organizations.

Addressing requests in terms of the Freedom of Information Act

Members of the public requesting access to documents held by the People Management Directorate are to contact the FOI Officer on 22992379 or the Alternate FOI Officer on 25952801 or via e-mail address foi.permsec.meh-health@gov.mt.