

Ministry for Health– Office of the Permanent Secretary

Structure, Functions and Responsibilities

The Ministry for Health (MFH) encompasses the following:

- Office of the Permanent Secretary
- Office of the Chief Information Officer
- Office of the Chief Medical Officer
- Superintendence of Public Health
- Finance and Administration Division
- Human Resources Division
- Environmental Health Directorate
- Health Promotion and Disease Prevention Directorate
- Central Procurement and Supplies Unit
- Pharmacy of Your Choice
- International Affairs and Policy Development Directorate
- Health Information and Research Directorate
- Pharmaceutical Affairs Directorate
- Programme Implementation Directorate
- Legal Services Directorate
- Management Support Directorate
- People Management Directorate
- Training and Development Directorate
- Health Care Standards Directorate
- Allied Health Care Services
- Nursing Services Directorate
- Health Care Funding Directorate
- Cancer Care Pathways Directorate
- Health Informatics Directorate
- Special Projects Unit
- National Blood Transfusion Services
- Dar il-Kenn Għall Saħħtek
- Embryo Protection Authority
- Estate Management Services
- Food Safety Commission
- Foundation for Medical Services
- Regulatory Councils
- Commission for Mental Health Care and Older Persons

Service Provider Entities:

- Primary Health Care
- Rehabilitation Hospital Karen Grech
- Mater Dei Hospital
- Oncology Hospital
- Mount Carmel Hospital
- Sir Paul Boffa Hospital
- Gozo General Hospital

The Office of the Permanent Secretary, together with the above-mentioned Directorates General, Directorates, and the other entities, provide administrative support to the Minister for Health in matters falling under his portfolio.

For the purposes of the Freedom of Information Act, the following shall be considered as part of the Office of the Permanent Secretariat, Ministry for Health.

These are:

Office of the Chief Information Officer
Programme Implementation Directorate
Management Support Directorate
Legal Services Directorate
Finance and Administration Division
Central Procurement and Supplies Unit
Pharmacy of Your Choice
Blood Transfusion Unit
Human Resources Division
Special Projects Unit
Estate Management Services
Boards and Committees set up under the Aegis of the Permanent Secretary

Various Boards and Committees

General Description of the Categories of Documents Held

The Permanent Secretariat holds documents falling under the following categories:

- Policy Documents and related Working Documents on Themes that fall within the Portfolio of the Ministry
- Studies and Reports related to the Ministry
- Draft Legislation
- Briefing Notes and Speaking Notes for use by Government Officials
- Bilateral International Agreements
- Documents related to the Implementation of Ministry's Initiatives
- Documents related to the Simplification of Bureaucracy
- Documents related to Budgetary Measures
- Reports of Projects Selection Committee of EU Funds
- Annual Reports
- Documents Related to the Programming of Funds managed by the EU Funds Unit
- Manuals of Procedures, Applications and Other Documentation related to the Management of EU Funds
- Reports and Documentation related to the Implementation of Projects Co-Funded by the EU
- Dossiers related to Procurement (Request for Tender, Requests for Quotations and Request for Information)
- Contracts relating to the Provision of IT Equipment and Services
- Explanatory Memoranda, Briefing Notes for the Minister and Instruction Notes for the Permanent Representative and other Maltese Representatives.
- Council Documents

- Personal Files of Employees of the Ministry
- Contracts of Ministry Employees
- Minutes of the Meetings and other Documents related to the Workings of the Boards and Committees set up under the Aegis of the Permanent Secretary
- Draft Legislation up to Publication Stage

Contact Details of the MFH Permanent Secretariat

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