

To: **All Economic Operators**

Date: **July 2019**

## **Updated templates – Technical Offer Form for Calls for Quotations and Calls for Tenders for the procurement of Medicinal Products and Medical Devices**

As most of you are already aware, the templates for the procurement of **Medicines** and **Medical Materials and Devices** have been updated and are being used by the applicable procurement sections. The aim of this update is to have as much as possible a standardised format of the templates used both for all Calls for Quotations and Calls for Tenders for these items.

As announced during the Information Meeting that was held for suppliers of Medical Devices, and further specified in the published minutes following this meeting, the most significant change in this update is the introduction of a new checklist in the Technical Offer Form (in Section II). The new sub-sections (4 and 5) has been introduced in order to ensure that bidders for items falling under the Medical Devices Directives present the correct Declaration of Conformity and other related documentation that is in line with the applicable directives. The aim of these two checklists is to assist bidders in ensuring that all requirements are included in the documentation submitted with the offer.

It should also be brought to your attention, that in line with the Public Procurement Regulations, any submissions which may include false declarations can lead to further investigations and action, including the exclusion of companies from public procurement procedures if they are convicted of fraud and corruption or if they unduly influence the decision-making process or make false statements.

Should you have any queries regarding these updates, you are kindly asked to contact us on [info.cpsu@gov.mt](mailto:info.cpsu@gov.mt)

Thanks in advance for your kind co-operation.

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