



CPSU 3914/20

RFP 005 -5324/20

Request for participation

Provision of General Practitioner Services by Private General Practitioners for the assessment and follow-up of patients referred to Dar Kenn għal Saħħtek (DKS)

The Office of the Director General Health Care Services within the Ministry of Health, on behalf of Dar Kenn għal Saħħtek, hereunder referred to as the client, requires the services of professional and qualified General Practitioners, not employed in the public sector, to provide assessment and follow up of patients who were referred to Dar Kenn għal Saħħtek for treatment of Eating Disorders, namely anorexia, bulimia, binge eating and obesity. The General Practitioner should be registered as a Specialist in Family Medicine on the Malta Medical Council Specialist Register. The General Practitioner shall exercise in the performance of the services the standard of skill, care and diligence to be expected of a properly qualified General Practitioner.

This scheme is meant to involve private family doctors in the assessment of patients suffering from eating disorders or obesity who require treatment at Dar Kenn għal Saħħtek and follow up. The remuneration will be of €100 (one hundred Euros) per clinic session (session duration is of 4 hours).

Clinics will run between 8.00a.m. and 4.00p.m from Monday to Saturday at Dar Kenn għal Saħħtek premises or as otherwise agreed upon with General Practitioner beforehand, for a period of one year.

Medical Practitioners will be part of a multidisciplinary team and will be asked to join team meetings held on a weekly basis. Dar Kenn għal Saħħtek will also offer training to the selected candidates together with ongoing training held for all team throughout the year. Family doctors are obliged to keep accurate records of the visits done under this scheme and to submit the relevant invoice to Accounts Department, Dar Kenn għal Saħħtek, Triq Dar Il-Kaptan, Imtarfa. The family doctor will submit records of the visits to the administration office at Dar Kenn għal Saħħtek, In the performance of his/her obligations, the General Practitioner shall be accountable to the Director – Dar Kenn għal Saħħtek and/or their representatives.

The General Practitioner shall treat as confidential all information of whatsoever kind he/she comes across in the course of his/her duties related to the provision of this service or any material which is provided by the Client. This includes all documents prepared by the General Practitioner as part of or in connection with the performance of his/her obligations under this agreement. No information may be divulged at any time to any third party other than is strictly necessary for the performance of the General Practitioner's obligation under this agreement, unless with the specific written consent of the Client. The processing of personal data shall be carried out in accordance with the Data Protection Act.

Successful bidders will be required to enter into an immediate 12-month contract for services subject to further renewal with the agreement of both parties concerned.

Patients

Care is given in a timely manner, without further delay in commencement or continuation of treatment.

All patients being referred for this service shall be authorised and monitored by Dar Kenn għal Saħhtek team or their representatives.

General Practitioner/ Family Doctor

Continuity of care for patients suffering from eating disorders/obesity.

Development of professional networks which will have a ripple effect on referrals by other GPs in the community.

Enhance professional team at DKS.

Information about the bidder's technical eligibility

Minimum qualifications required by the service provider are the following:-

The General practitioner has to be duly registered as a Specialist in Family Medicine with the Specialist Accreditation Committee according to the Laws of Malta. The General Practitioner is also to be registered with the Medical Council of Malta and licensed to practice. Special interest in Eating Disorders and Obesity will be considered.

Instructions to Participating parties

Request for participation should include the following information:

- Full name of the service provider and any company/individuals forming part of it
- Postal address of the service provider
- Telephone number/mobile number of the contact person/s
- Email Address
- Medical Registration number
- Detailed Curriculum Vitae

Request for clarifications

Clarifications can be sought by not later than noon of **Wednesday 30th December 2020**. Any queries and requests for clarifications are to be sought through negotiation.cpsu@gov.mt. Queries submitted through other emails will not be considered. All clarifications will be posted by the Contracting Authority within a reasonable time by not later than **Tuesday 5th January 2021** and will be made available to all interested bidders on the CPSU website as shown in the link hereunder.

<https://deputyprimeministercms.gov.mt/en/cpsu/Pages/Procurement/Published%20Calls/Negotiated%20Procedure%20without%20Prior%20Publication/NP-without-Prior-Publication.aspx>

Submissions

Requests for Participation should ONLY be submitted through negotiation.cpsu@gov.mt by not later than **10:00am on Friday 8th January 2021.** Submissions submitted through other emails will not be considered.

Any Requests for Participation submitted after this date and time and/or through other means will be automatically rejected. Please note that it is entirely the Bidder's responsibility to ascertain that the Request for Participation is received BEFORE the deadline for submission of the Request for Participation.

Central Procurement & Supplies Unit