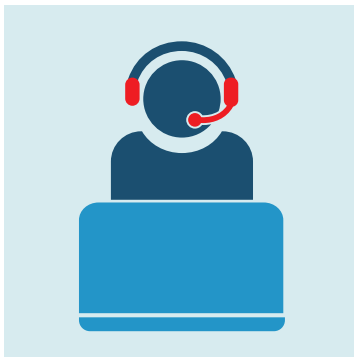
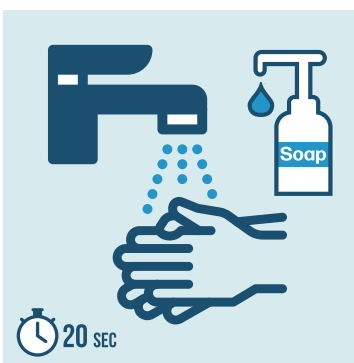


Getting your workplace ready for COVID-19

Protect your employees, customers and also yourself



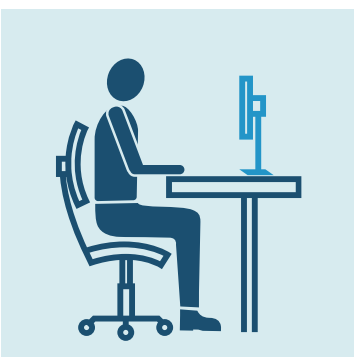
Promote teleworking as much as possible



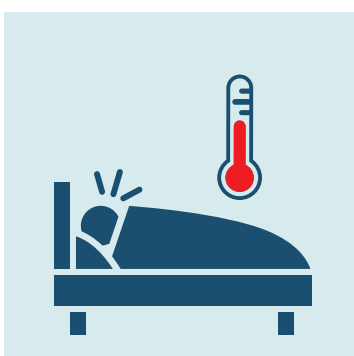
Promote regular and thorough hand-washing



Promote good respiratory hygiene; cover your nose and mouth when coughing and sneezing



Keep the workplace clean and hygienic



Ensure those who are sick stay home