Registration Procedure

On applying for registration, applicants are required to fill-in the application form and submit the documents indicated in the list of requirements. Documents can be submitted by calling personally at the registrar’s office in St. Luke’s Hospital G’Mangia, Malta bringing the original documents and a copy of each document so that the registrar can authenticate them (certify them as true copy of the originals). Alternatively documents may be sent by mail. One is to send authenticated copies of all the documents. To be accepted by the council, the authentication has to be carried out by a lawyer, solicitor, notary or commissioner of oaths who has to authenticate, sign and insert his/her stamp and seal. Should there be the need for translation of documents, translations have to be carried out by an official translator who is authorized by the state to carry out translations and in such cases the Council will need both the original document and the one translated into English.

Please note that item (c) in the list of requirements, Recent Police Conduct Certificate has to be less than 3 months old on the date an application reaches the registrar’s office, so one ought to prepare this last.

It is recommended that applicants intending to visit the registrar’s Office to submit an application, do so by contacting the registrar on cpcm@gov.mt in order to be given an appointment.

Non-EU/EEA Citizens

The Council draws the attention of all applicants hailing from Non EU/EEA countries to article 25(2)(a) of the Health Care Professions Act in which it is stated that:

“No person shall qualify to be so registered unless he is a citizen of Malta or of a Member State or is otherwise legally entitled or authorized to work in Malta”. To this effect as per item (j) in the list, applicants are kindly asked to present either a residence permit (or valid visa) or a working permit as proof of authorization to work in Malta.

When the application with all the requested documents (including the statement from the MQRIC) is submitted to the registrar’s Office, it will be tabled at the next Council meeting. The evaluation process will then commence and at the Council’s discretion, the applicant might be summoned for an interview. When a decision is taken by the Council, it will be communicated to the applicant.